

~~ADMINISTRATIVE~~
~~INTERNAL USE ONLY~~

3 February 1977

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MEMORANDUM FOR:

Records Center

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FROM

:

C/PB/P&PD

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SUBJECT

:

Photographic File Material

1. This shipment constitutes the second group of photographic records, as selected from our files for archival storage.

2. There are two categories of subject matter, as follows:

a. Two cartons of miscellaneous records of past events, exhibits and displays, personality groups, hardware and locations which may have retention value. The important factor in this collection is that an inventory list has been compiled of its content and is included as Attachment A. The numbers on the inventory correspond to the numbers on the envelopes. The cartons are numbered 3 and 4, in sequence to the previous deposit.

b. The second set of cartons contain photographic records of specific personalities who have been identified as retired. (We are retaining files on former DCI's, DDCI's and U.S. Presidents.) In general, these files are either portraits or passport negatives and prints. They are in two sections: (1) those for which we have some prints and (2) those for which we have only negatives. There are a few names which cannot be positively identified as they are common names without first and/or middle names. In addition, there are personalities which may or may not have been Agency employees (military personnel, for example). These two categories are listed separately. As in the above, an inventory of these personalities is enclosed as Attachments B and C. These cartons are numbered 5 and 6.

3. These first six cartons constitute the basic purging of the photo file. While other items may be deposited later, we feel that the basic file, as retained here, is appropriate for the type of recall we have experienced in the recent past. We are continuing in the project of organizing our retained files so that retrieval can be more easily accomplished.

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DATE SHIPPED: _____

INVENTORY OF PHOTOGRAPHIC RECORDS SHIPPED TO ARCHIVES

Subject: EVENTS

(File content definitions:

BN - Black and white negatives
 CN - Color negatives
 CT - Color transparencies
 BP - Black and white prints
 CP - Color prints
 NN - No negatives)

NOTE: Numbers refer to numbers
 to be found on upper right-hand
 corner of envelopes.

P.F.I. - Previous file identifier

<u>SUBJECT</u>	<u>FILE CONTENT</u>
1. General Bevan - presenting 6 military people 28 August 1972	CN
2. William Jennings Bryan - Statue emplacement - 1960	BN
3. Dedication of P&PD Building - 1967	CP; NN
4. EAA Talent Show - 1972	CN; CP
5. Education Fund Awards - 21 August 1972	CN
6. The Gutenberg Year Showcase - May 1968	CP; CN
7. Hammermill Garage Construction	BN
8. Installation of A/C Unit in Hqs. by Helicopter	CT
9. Dr. Kissinger - speaking at Annual Awards Ceremony 18 September 1972	CN
10. Security Field Office Chiefs - December 1971	CN
11. R.J. Smith - Civil Service League and Display by Visual Aids - April 1971	BN
12. Student Demonstrations - Route 123 Gate	BN
13. Newspaper Clippings and Magazine articles on: Nixon; 1969; Powers, 1969; Cushman, Lt. (Robert E. Jr) Pres. LBJ; 1967; Desmond Fitzgerald, 1967; Richard Helms (DCI) - Time magazine - 1967; Raborn (DCI) - (U.S. NEWS & World Rpt.) - 1966; McCone (DCI) - 1963;	ONLY HISTORICAL RECORDS - no negatives

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AGENCY ARCHIVES

(For retrieval of photographs)

(RECORDS CENTER)

or (for other info)

SENDER WILL CHECK CLASSIFICATION
UNCLASSIFIED CONFIDENTIAL

OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS
1	C/HS/DDA
2	203 Key Bldg.
3	
4	
5	
6	

ACTION	DIRECT REPLY	PREPARE REPLY
APPROVAL	DISPATCH	RECOMMENDATION
COMMENT	FILE	RETURN
CONCURRENCE	INFORMATION	SIGNATURE

Remarks:

FYI:

Attached are copies of memoranda (and an inventory) prepared for the Agency Archivist relative to the purging of photographic files contained in this Branch. This is part of an ongoing program of file maintenance, reorganized to contain useful material which can be retrieved upon demand. It seemed likely that you would want to be aware of these archival holdings. Copies of subsequent correspondence will be forwarded to you.

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.	DATE
Center, Photograph Branch, Rm. G-67, DDD Bldg.	7 Mar 77
UNCLASSIFIED	CONFIDENTIAL
	SECRET

FORM NO. 1-67

237

Use previous editions

(40)

[redacted] Records Center, 9 Jun 77

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Many thanks! Our first retrieval from the archival photo history file worked very well and the customer (Van Tuyl) was pleased with the ease in which this was handled.

[redacted] C/PB, Rm G-67, P&P Bldg

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